

## PRIVACY POLICY

Nature Conservancy of Canada (“NCC”), the organization that runs the Carapace website, is committed to respecting the privacy of its users (“**User** or **you**”). The purpose of this privacy policy (“**Policy**”) is to outline how personal information collected via our website at [www.carapace.ca](http://www.carapace.ca) (“**Platform**”) is handled.

By providing us with your personal information or using our website, you agree to comply with this Policy.

BY COMPLETING THE TURTLE SIGHTING FORM AS PART OF THE CARAPACE PROJECT AND ACCEPTING THE POLICY HEREIN, THE USER ACKNOWLEDGES THAT HE/SHE HAS READ AND UNDERSTOOD THIS POLICY AND ACCEPTS THE TERMS AND CONDITIONS THEREIN SUCH AS THEY MAY BE EXTENDED, AMENDED OR REPEALED FROM TIME TO TIME.

### 1. Collection of personal information

The term “personal information” generally refers to all information regarding an individual that makes them identifiable.

In order to report a turtle, Users must complete the Carapace Project Turtle Sighting Form (the “Form”). Completing the Form is voluntary and free of charge. By completing the Form or authorizing you to use the Platform, NCC collects and retains personal information on Users from the information provided by Users at the time that they complete the Form and when they complete or submit any other information via the Platform. This information may include, but is not limited to: name, mailing address, email address.

NCC may also collect and store technological information that is automatically communicated when Users visit the Platform, including by way of cookies, log files, IP addresses or other similar mechanisms. This technological information may include, but is not limited to: the user’s IP address, web browser, operating system, clickstream, etc.

### 2. Use of personal information

NCC uses your personal information for scientific or scientific-validation purposes, such as contacting you for more details about a turtle sighting. Confidential information may be shared with third parties to the extent necessary for the above-mentioned purposes. The privacy policies of these third parties may differ from those of NCC. NCC cannot guarantee the application and use of the personal information transmitted and cannot be held responsible for the conduct of any agent or third party. All Users have the right to refuse any disclose of their personal information and may assert this right by emailing a written notice to [carapace@conservationdelanature.ca](mailto:carapace@conservationdelanature.ca).

NCC may use the services of subcontractors or agents to assist in the delivery of services, payment for registration, management and administration of its website or for any other purpose that is necessary for the website to operate effectively. These contractors or agents may therefore access and use your personal information to the extent necessary to perform their duties. These subcontractors or agents may be located outside of Canada and your personal information may therefore be disclosed outside of the country, and in turn be disclosed to authorities or third parties in

accordance with applicable laws in those locations. Of course, NCC subcontractors or agents are bound by agreements that prohibit them from disclosing or using Users' personal information for purposes other than those specified in the contract.

NCC or its agents and subcontractors may use the personal information at any time to contact the User to validate specific information from the Form that the User completed.

If Users choose to receive our newsletters, they may withdraw their consent to receive them at any time by following the instructions in the email or by writing to [carapace@conservationdelanature.ca](mailto:carapace@conservationdelanature.ca).

### **3. Collection of personal information from minors**

If a User is a minor, the confidential information must be provided by the minor's guardian. If the minor is able to give his/her consent, the guardian agrees to obtain consent in order to share his/her personal information via the website.

### **4. Protection of personal information**

NCC and its agents take all reasonable precautions to protect the personal information of Users from any unauthorized loss, destruction, use, disclosure, modification or duplication. Despite this, no security system can protect against all risks, and there is always a possibility that the information transmitted will be disclosed without the consent of a User through no fault of NCC. Unless there is gross negligence on the part of NCC, the organization disclaims all responsibility for personal information disclosed in this context.

Personal information covered by this Policy is subject to Canadian laws and in particular to the laws of the province of Quebec, where it is stored and used.

### **5. Disclosure to third parties**

NCC may be legally required to disclose personal information about a User(s) when there are valid requests, search warrants, subpoenas or other orders from a court or government aimed at the individual, or to comply with any law or regulation, or to defend the rights of NCC or a User, or ultimately to protect the safety of Users or the public.

In such circumstances, if NCC is required to disclose a User's personal information to third parties, NCC will take reasonable measures to ensure the User's protection.

### **6. Subsequent changes to the Policy**

NCC reserves the right to revise the terms of this Privacy Policy at any time by posting a notice to that effect on its website at least 30 days prior to the date that the revised Policy takes effect. Users are also encouraged to review this Privacy Policy on a regular basis.

## **7. Contact**

If you have any questions regarding this Policy, please contact us at [carapace@conservationdelanature.ca](mailto:carapace@conservationdelanature.ca).

Last Modified: April 1<sup>st</sup>, 2019